

Bluebeam Revu – Project Manager

Bluebeam Revu is a powerful, easy-to-use solution for going digital and using less paper. It is designed for architectural, engineering, and construction (AEC) professionals to efficiently review, manage, and markup PDFs. It provides best-in-class 2D and 3D PDF creation, markup, measurement, and editing tools along with Studio, an integrated cloud-based document and project collaboration tool. For more information, please visit www.bluebeam.com.

This half-day training session focuses on core introductory features and functionality relevant to supporting AEC project manager or similar professionals. Concepts introduced include document access, basic editing, markup placement and customization, measurements, markup management, tracking and summary methodologies.

Who should attend?

Project Managers or those who want an overview of the AECO Features of Bluebeam Revu.

Prerequisites

No previous Revu experience required to attend this course; Students should have access to Bluebeam Revu, any edition (Standard, CAD or eXtreme). Students should have a working knowledge of the Microsoft Windows environment.

Questions?

Please call us at 800-336-3375.

Course Outline

Bluebeam Portfolio

- Bluebeam Portfolio Overview
- Studio & Mobility

Introduction to the Revu Interface

- Command Bar
- Toolbars, Panels, and Tabs
- Navigation and Status Bar
- Profiles & Interface Customizations
- Program Preferences
- Shortcut Keys

Document Access and Navigation

- File Access and Options
- MultiView™ and View Sync
- Web, Thumbnails, and Bookmarks Tabs
- 2D & 3D PDF Navigation

Basic Document Editing

- Page Editing Features
- Replace Pages/Slip Sheeting
- Content Editing
- Snapshot
- AutoMark – Page Label and Bookmarks

Markup Tools

- Text, Pen, Lines and Shapes
- Images, Camera, and Capture
- Stamps & Batch Apply
- Markup Properties and Format Painter
- Tool Chest & Tool Sets
- Copy/Paste, Apply All Techniques
- Flattening

Bluebeam Revu – Project Manager [CONTINUED]

Measurements

- Document Calibration and Scale Settings
- Measurement Tools
- Viewports
- Visual Search and Count

Markups List

- Sort, Filter, Search & Column Controls
- Check, Reply, and Delete
- Statuses
- Markup Import/Export
- Markup Reports/Summaries

Document Comparison

- Compare Documents
- Overlay Pages

Bluebeam Revu PDF Creation and Export

- Bluebeam PDF Printer & Stapler
- MS Office Plugins
- PDF Export to MS Word & Excel

Introduction to Studio (if time allows)